

NGC PROFORMA FOR SCHOOLS

(May be hand written)

National Green Corps Monitoring Proforma – A (For schools)

To

The Divisional Forest Officer
District _____

Sub: - Eco-club for the academic year 20.....
(To be submitted on or before 1st of December)

Sir

I have the honour to furnish herewith the quarterly report as under: -
About the schools

1. Name of the school :
2. Total number of Eco-club members :
3. Contact Number (if any) :
4. e-mail address (if any) :

Activities during the quarter:

Activities	No. of Students Participated	Date

Name & Signature
Teacher-in-Charge

Name & Signature
Head Master/ Principal with seal

Annexure I & II

(May be handwritten)

Proforma for utilization Certificate (for school)

To

The Member Secretary/ Divisional Forest Officer
District Implementation & Monitoring Committee
District:

Sub: Utilization Certificate

This is to certified that the amount of Rs. _____ received from the District Implementation & Monitoring Committee had bee Utilized by the eco-club, as per details below: -

Receipt	Amount	Expenditure	Amount
Govt. grant to NGC for the Year 20.....			
Total			

Name & Signature
Teacher-in-Charge

Name & Signature
Head Master/ Principal with seal